

THE CONFLUENCE 2021: Platform Navigation & Overview

Welcome to The Confluence 2021, here are the main areas of the platform and some general information about navigation in the event for you.

Reception

Once you log into the event, you will be in the Reception Area, just like at an in-person event. Think of this area as the event overview, you can quickly see upcoming sessions, featured speakers, and general event information.

Agenda

The agenda tab is where you will find and join sessions. You can see when the next session is, who the speakers are, and a session description. You can view the session schedule by day by clicking on the day at the top. To enter a Session, click on the Join Session button. This will open a Zoom Meeting for the Session. To enter another session, simply navigate back to the platform window, and repeat the process.

Exhibitors

Find the Sponsor Booths in the Exhibitor section of the platform. Click on a Sponsor Booth to “enter” the booth and learn more about the sponsor organization. You can even use the “Share your details” button at the sponsor booths to leave your contact information if you’d like the Sponsor to be able to get directly in touch with you.

Lounge

Next up is the Lounge. This area will be open during certain hours of the event. Check the event agenda to see when the Lounge will be open on a specific day. In the lounge, you can click a seat at a table and join the discussion. If there are no seats available at one table, simply join another table with an empty seat. The lounge is a great area for networking and meeting other attendees and event speakers in a smaller setting.

Right-Hand Menu & Profile

On the right, you will see the menu bar, click the 3 hamburger lines to access the full menu bar. Like the navigation menu at the top of the screen, this menu column will follow you throughout the platform so you always have access to it. You can access the event feed here which is an

event chat feed with everyone. Be sure to leave a comment and introduce yourself in the event feed or share some insights from a session. The Happening Now Tab shows the upcoming sessions so you can be sure not to miss any great content. The People tab is where you can find all of the event attendees and speakers. Click into a profile to direct chat with someone or schedule a 1-1 meeting together. Sort by Speakers or Attendees so you can find who you are looking for. You can even bookmark a person's profile for easy reference. Above this menu is your Schedule, Notifications, and Chat. Access your event schedule of saved sessions, review new notifications, or communicate with participants that have sent you a private direct message. The circle icon at the top will access your profile. Edit your profile, access your bookmarks, schedule, settings, and more.